

New Haven Board of Commissioners
January 20, 2011

The following were present:

Mayor Bob Johnson
Jeff Rogers
Keith Bartley
Tim Bartley

Don Cecil
Freddy DeWitt
Guyula Johnson
Linda Mattingly

Jerry Nevitt
John Ray Ball
Tessie Cecil

The meeting opened with the pledge to the flag.

Mayor Bob Johnson called the meeting to order and welcomed the guests. **John Ray Ball** presented a letter to the Commission requesting that all meetings be televised. The second request in the letter related to implementing specifications for blacktop patching, curbing, electrical, etc. (see attachment) As for televising the meetings, Don has received information relating to getting the already installed camera in the meeting room up and running. The camera was installed during City Hall renovation. Don said that Interstate Security has been contacted for technical support. More information will be forthcoming.

Old Business

Park Sign Refurbishing—The guys had taken a picture of the existing sign and the measurements and Joanie had forwarded the information to Carey Signs. Their quote to refurbish the sign was \$1,450.00. The consensus was to get other prices before proceeding with repairs.

Hand Rails on Main Street—Freddy DeWitt said that he had talked with Chad Filiatreau from the State Highway Department concerning this issue. While the issue of handrails on the steps adjacent to Main Street is a valid issue, the cost to install these to code requirements is cost prohibitive.

New Business

Department Heads—Mayor Johnson suggested the following for Department Heads: Freddy DeWitt for Water and Sewer; Jerry Nevitt for Police; Jeff Rogers for Streets; Don Cecil and Mayor Johnson would share the Recreation and Administration Departments. Freddy made a motion to approve the Mayor's recommendations and Don seconded. All voted in favor.

Mayor Pro Tem—Don made a motion to name Freddy DeWitt as Mayor Pro Tem and Jerry seconded the motion. All voted in favor.

December Financials and January Bills—Don made a motion for the Commission to hold a working session concerning Financial Statements on February 3, 2011 at 6:00 PM.

Jerry seconded. All voted in favor. Freddy made a motion to approve the December Financials and the January bills. Jerry seconded the motion. All voted in favor.

Cable Franchise Renewal—The City's Cable Franchise with Time Warner expires on June 14, 2011. Mayor Johnson appointed a committee consisting of Tessie Cecil, Jeff Rogers and Don Cecil to approach the City of Bardstown to see if there is any interest in them providing Cable to New Haven. Don made a motion approving the committee and Freddy seconded. All voted in favor.

I I M C Clerks Convention in Nashville—Linda requested permission to attend the International Convention in Nashville in May. The registration fee is \$460. This matter was tabled. More information was requested as to cost of room, meals, mileage, etc. Freddy said the mileage rate was too high.

AUDIT 2011/2012—Jason Strange of Smith and Company had requested consideration for the 2011 and the 2012 audit by locking in the fee at \$4,500 per year. The consensus of the Commission was to get quotes for area CPAs as we have done in the past.

Fema Applicant Agent—Don made a motion approving a resolution authorizing the Mayor to appoint the applicant agent for the City of New Haven. Jerry seconded. All voted in favor. Mayor Johnson appointed Linda Mattingly as agent applicant for Disaster FEMA Funds.

Mail Boxes for Commission—The consensus of the Commission was to provide mailboxes within City Hall for all the Commission for mail, meeting packets, etc. Meeting packets will be available for pick up the Friday before the Thursday meeting.

HB55 Training-Planning and Zoning—Training for all newly elected officials has been scheduled for Thursday, January 27 in Bardstown. Mayor Johnson, Don Cecil, Jerry Nevitt, and Jeff Rogers will attend.

Update on Channel 4—Linda reported that the City TV channel is down. We have major issues with the Magic Box (the piece of equipment that transfers messages from the computer to the TV Station). The Magic Box has been sent away for repairs and should be back next week.

Water and Sewer Department—No information

Recreation Department

Barry Hall Trim—John Ray Ball had obtained trim for Barry Hall and gave this to Tim for installation. Tim was instructed to install the trim.

Street Department

Snow Removal—Don suggested that the City should invest in some type of snow removal equipment such as a salt spreader. Bob said he would talk with our magistrate, Keith Metcalf and request some assistance in this matter. Don made a motion to purchase a salt spreader with a price limited to \$500 or less. Jeff seconded. All voted in favor.

Street Lights—Linda reported that we are having issues relating to having street lights repaired. When we receive a report about a streetlight malfunctioning, we email our contact Cindy Printice about the matter. After that we don't know if any repairs are made. Very often we received reports of the same malfunctioning street lights a week or so later. We have no way of knowing what if any repairs are made. Freddy made a motion to send a registered letter (signed by the Mayor) to KU concerning this issue and expressing dissatisfaction with the manner in which repairs to the street lights are handled. Jerry seconded. All voted in favor.

Police Department—No information except that Corey is still out on sick leave.

Annual Fire Department Report—Freddy submitted the annual report. (See attached) Don made a motion approving payment of \$1,526.40 to the New Haven Fire Department. Jeff seconded. All voted in favor except Freddy who abstained due to apparent conflict of interest.

Employee Hand Book—Tim wanted clarification on his re-hiring. He said he understood that he had been re-hired under the old policy. Tim said all the Commissioners had told him he was hired under the old policy except for John Ray who wouldn't talk to him. Tessie Cecil told Tim that she did not tell him that and she was under the impression that he was hired under the new Employee Hand Book. For the record, during the August meeting the Commission was given copies of the proposed Employee Handbook Revisions as well as the Personnel Pay Plan Ordinance. A committee consisting of John Ray Ball and Bob Johnson was formed to bring recommendations to the September meeting. During the September meeting the items were tabled as the committee did not have a report ready for the Commission. During the October meeting, the matter was tabled once again due to no report. A special meeting was held November 4, 2010 to make changes to the Employee Handbook and hold the First Reading of the Employee Compensation Plan. The minutes of the Special Meeting were approved at the regular November meeting. The consensus of the Commission was that Tim was re-hired under the Revised Employee Hand Book requiring a 90-day probationary period for all new employees with no discretionary benefits being paid until the new employee has been with the City for 90 days.

Don moved for adjournment and Freddy seconded. All voted in favor.

Mayor

Clerk

New Haven Board of Commissioners
February 17, 2011

The following were present:

Mayor Bob Johnson
Freddy DeWitt
Sam Johnson
Buddy Cambron
Stephanie Hornback

Jeff Rogers
Don Cecil
Terry Harris
Tim Bartley
Tessie Cecil

Jerry Nevitt
Joanie Corbin
Keith Bartley
Nicole Pinkston
Linda Mattingly

The meeting was called to order and the pledge to the flag was recited.

Guests

Sam Johnson attended the meeting to request permission on behalf of the First Baptist Church of New Haven and Nelson County Baptist Ministerial Association to hold a car show on Center Street on April 2, 2011. The car show if approved would be held from 10:00 AM to 4:00 PM. Jeff made a motion to approve this request pending approval to close Center Street from Main to First. Don seconded. All voted in favor.

Nicole Pinkston representing the Enhancement Committee attended the meeting to report on their planned projects. They are promoting the project that every home has visible house numbers. If any homeowner needs assistance with this project then the Committee would be glad to help with installation. Another project they are interested in is a "Neighborhood Block Watch". Don reported that he had contacted Sheriff Steve Campbell and the sheriff indicated that he had plans to institute a countywide watch. Nicole also said that the Enhancement team would like to assist the elderly with the Bulky Item Pick Up if they are unable to move their large items to curbside. During Catholic School Week, St. Catherine students picked up litter within the City.

Old Business

Park Sign Refurbishing—A quote has been received from TLC for \$910. The Nelson County Technology Center has agreed to redo the sign for the price of materials plus 20% and a \$15 shop fee. The consensus of the Commission was that this offer would result in a much lower price for the sign. Mr. Sanders of the Technology Center will be notified to proceed with the refurbishing.

Meeting Room Camera—After discussion of the pros and cons of recording the Commission meetings, Don made a motion to record the Commission meetings via video and audio with the camera currently in the meeting room. Freddy seconded the motion. All voted in favor. The laptop that the Water and Sewer Department is in the process of obtaining from the Sewer grant will be used for the recording process.

Cable Franchise Renewal—Tessie Cecil, member of the cable committee, reported that the Committee had met with the City of Bardstown to see if they were interested in providing service to the area. At this time Bardstown is not in a position to expand service to this area. Freddy made a motion authorizing the Cable Committee to seek advice from Linda Ain, Telecommunications Attorney, on how best to proceed with the Cable Franchise with Time Warner that is up for renewal. Upon the Committee's recommendation, Mayor Johnson would be authorized to execute any documents relating to the Franchise Agreement. The motion also included appointing Linda Mattingly to the Cable Committee. Jerry seconded. All voted in favor.

Update on Channel 4—The cost for repairs for equipment for the access channel was \$505. This amount was taken from the original grant funds designated for the local access channel.

Barry Hall Trim—John Ray Ball had reported to Freddy that the additional trim needed for Barry Hall would cost approximately \$105. Discussion followed with some disagreement as to the amount of trim needed. This matter was tabled.

Street Lights—Mayor Johnson reported that Linda had been instructed to write a letter stating the City's displeasure in the response on street light repairs. Mike Yates from Kentucky Utilities set us a meeting with him and came out to discuss the issues. Repairs have been made. All issues have been corrected at this time.

Snow Removal Equipment—Don reported that a salt spreader has been purchased at a cost of \$656.88 and has been used two times to date for snow/ice removal.

Easter Egg Hunt—Linda wanted to know if the City wanted to proceed with this annual project. Most of the expenses involved with this project are obtained through donations. The consensus was to proceed with the hunt on Easter Saturday, April 23, 2011.

New Business

Minutes January 20, 2011—These were approved on motion of Jerry and second of Don.

January Financials and February Bills were approved on motion of Freddy and second of Jeff. Linda asked about the bill that was received from Eugene Wilson Insurance Company for bonding the signers of checks for the Fire Department Account. The amount of the bill was \$1221.60. Freddy reported that he could have all members of the Fire Department bonded for \$150 with VFIS who represents Fire Departments statewide. The consensus was to proceed with VFIS.

Bulky Item Pick Up—Bids will be taken for this project. The pick up will take place April 10 through April 16.

Rolling Fork Baptist Church—has requested use of the park and Barry Hall. Don and Bob will meet with Rhonda Nichols to get more information relating to this issue.

Farmers Market—Linda reported that the attempt to have a Farmers Market last summer was a failure due to logistics. She suggested having one this summer here on the west side of City Hall off Center Street. Discussion followed. The consensus was to continue the Farmers Market but to have in a yet to be determined location downtown.

Water and Sewer Department

Phase C Project—Tim reported that Ray Bascom and Steve Willard from HMB were here today along with the contractor and sub-contraction of the upcoming project. Issues became known that the project specifications were not prepared per instruction from the City. The Engineers were instructed to prepare specs for slip line repair and/or for sewer line replacement. The specs only contained slip line repair. During slip line repair, laterals to homes are not replaced, which would possibly result in continued inflow and infiltration issues. Keith reported that HMB had been told to prepare the specs with both possibilities during a November 11, 2010 meeting with him and John Ray Ball. Bob said that there would be no change orders with this project. Tessie suggested that Bob and she meet with Bob Blankenship of HMB to discuss these issues.

Vehicle Repair—FYI—A city vehicle backed into a vehicle in the Municipal Garage area January 19, 2011. The damage was \$326 and this has been reported to the City's insurance company.

Recreation Department

Lifeguards—Freddy made a motion to advertise for lifeguards and also authorized Bob and Don to interview the applicants and hire the most suitable ones for the lifeguard positions in order to have them trained in late March. Jerry seconded. All voted in favor.

Safety Grant—Jeff made a motion authorizing Freddy to complete an application for Kentucky League of Cities Safety Grant. Safety vests, helmets and safety glasses could be purchased for the firefighters as well as city workers. Don seconded. All voted in favor.

Bob reported that he, Don and Tim had made a trip to Frankfort to visit with Representative David Floyd and various departments in hopes of obtaining any available grants. Bob said that the project being funded at this time was senior citizen meeting places.

Rock will be purchased for parking areas surrounding Barry Hall. The county will be contacted for assistance with this.

Freddy made a motion to go into executive session per KRS 61.81 to inform the new Commissioners of pending litigation facing the City. Jerry seconded. All voted in favor.

Jerry made a motion to return to regular session. Don seconded. Mayor Johnson reported that no action had been taken as a result of executive session.

Don moved for adjournment and Jerry seconded. All voted in favor.

Mayor

Clerk

New Haven Board of Commissioners
March 17, 2011

The following were present:

<u>Mayor Bob Johnson</u>	<u>Freddy DeWitt</u>	<u>Jerry Nevitt</u>
<u>Jeff Rogers</u>	<u>Don Cecil</u>	Wayne Johnson
Randall Johnson	Stephanie Hornback	Andy Hall
Jan Johnston	Christopher Cecil	Tessie Cecil
Joanie Corbin	Keith Bartley	Tim Bartley
Linda Mattingly	David Floyd	Jimmy Higdon
Mary Ellen Marquess		

Mayor Johnson called the meeting to order and the pledge was recited.

Mayor Johnson asked **Wayne and Randall Johnson** if they had business with the Commission. Wayne stated that they were concerned about the ever-increasing costs for cable service. Mayor Johnson said that we were on the same page. We agree that the cost of cable service is too high but we have no control over the price. We had hoped that Bardstown Cable System would expand to this area, but they have no plans to do so.

Planning Commission—Jan Johnston, Director of the Joint City-County Planning Commission of Nelson County, along with other members, addressed the Commission concerning the Flood Damage Prevention Ordinance, Zoning Regulations which must be in place by May 24, 2011 in order for area residents to obtain flood insurance should they reside in the flood plain. Johnston also addressed the Commission concerning the Nelson County 2035 Comprehensive Plan. Mayor Johnson invited the Planning Commission to come back April 7, at 6:00 PM to provide more information concerning the Comprehensive Plan Update. At that time we will have the First Reading of the Flood Damage Prevention Ordinance. Mayor Johnson will call a special meeting for this matter.

Old Business

Park Sign Refurbishing—The Nelson County Technology Center has submitted a rough draft of the park sign. It was agreed that we would use raised lettering on the sign. The consensus of the Commission was to allow Joanie and Linda to finalize the proof for the sign.

Televised Meetings—Last month the Commission voted to record the meetings. At this time they will not be televised.

Cable Franchise Renewal—The Cable Committee had a tele-conference with attorney, Linda Ain, March 8 and agreed under her advisement to request an extension of the current franchise agreement, since the current agreement is very lucrative to the City. Ain met with the Time Warner attorney and he agreed to an extension until June 2015.

The Mayor was authorized during the February meeting to execute any documents relating to the Franchise Agreement.

Rolling Fork Baptist Church—Jeff made a motion to allow the Rolling Fork Baptist Church use of the City Park for Family Fun Day for the community on the second Saturday of May each year. Don seconded the motion. All voted in favor.

Laptop Purchase—This has been purchased at a cost of \$800.00. This will be paid for with grant funds.

Farmers Market—Don reported that he had talked with Kenny Morris, owner of Long Branch on Main Street, and Morris has agreed to allow a Farmers Market to set up on his property from June through August from 9:00 AM to 1:00 PM on Wednesdays.

Minutes of February 17, 2011 were approved on motion of Freddy and second of Jerry.

February Financials and March Bills—These were approved on motion of Don and second of Jerry.

Bulky Item Pick Up—One bid was received from Bowling Tire Recycling, LLC for \$2,195. Jerry made a motion to award the bid to Bowling and Jeff seconded. All voted in favor. Bulky Item Pick Up will take place April 10 through April 14.

Audit Quotes—Freddy made a motion to advertise for quotes for the 2010/2011 Audit. Jeff seconded. All voted in favor.

Park Fence Repair—When the fence adjacent to Dever's field (left field fence on big park) was damaged last summer the city received \$630 for repairs. Don made a motion to table this matter but set aside the \$630 for future repairs once they are outlined and approved. Jerry seconded. All voted in favor.

FEMA Flood Receipts—Linda reported that the City recently received \$12,296.50. The receipts covered the following: Police overtime and equipment: \$1300.54; Fence Damage: \$2279.94; Emergency protective measures, fire engines used to clean silt and debris: \$7760.23; Fire Department donated resources: \$955.79. Jerry made a motion to use the \$7760.23 (emergency protective measures) to pay toward the principal for the firehouse loan. Don seconded. All voted in favor except Freddy who abstained.

Water and Sewer Department

Phase C Sewer Rehab—Tim reported that a Pre-construction Meeting was held March 7, 2011 and some of the issues discussed were how to address the lateral line issues. Construction should begin in a couple of weeks.

Muck Boots—Water and sewer employees asked for permission to purchase muck boots. The consensus of the Commission was that if they were needed for their jobs, to go ahead and purchase them.

Recreation Department

Lifeguards—Mayor Johnson reported that he and Don had interviewed the applicants for the lifeguard positions. Don made a motion to hire Amanda Weakley, Katie Durbin, Jesse Humphrey, and Ryan Hopkins. Jeff seconded the motion. All voted in favor except Jerry and Freddy who abstained due to being related to some of the lifeguards.

Recreational Leagues—Participation are available and will go out this week for the summer leagues. Larue County had invited girls to participate in their softball program as well.

Crumb Rubber—Don made a motion to purchase either crumb rubber or approved mulch (whichever is more economical) for the kiddie playground. Freddy seconded. All voted in favor.

Street Department

Kirpatrick Heights Sidewalks—Jeff reported that he had talked with a resident in this area who was very concerned with the issue of mud/debris covered sidewalks. Hopefully David Howard will begin repairs in this area soon.

Executive Session—Freddy made a motion to go into executive session per KRS. 61.81 to discuss possible litigation. Jerry seconded. All voted in favor. Freddy made a motion to return to regular session. Don seconded. All voted in favor. Mayo Johnson reported that no action was taken as a result of executive session.

Don moved for adjournment and Jerry seconded. All voted in favor.

Mayor

Clerk

New Haven Board of Commissioners
April 21, 2011

The following were present:

Mayor Bob Johnson
Don Cecil
Bryan Hurst
Keith Metcalf
Scott McMahan
Linda Mattingly

Freddy DeWitt
Jerry Nevitt
Patrick Rapier
Keith Bartley
Christopher Cecil

Jeff Rogers
Stephanie Hornback
Felicia Rapier
Joanie Corbin
Corey Holbert

The meeting was called the order and opened with a pledge to the flag. Mayor Johnson welcomed the guests.

Patrick and Felicia Rapier addressed the Commission concerning damage to their property as a result of Phase B of the Sewer Rehab Project. Mayor Johnson reported that he had met with Scott and Ritter (contractor for that project) along with HMB Engineers to discuss various issues relating to Phase A and B of Sewer Rehab. As soon as we get a break from all the rain, repairs will be completed.

Bryan Hurst attended the Commission meeting to introduce himself to any new Commissioners that he had not met and to give a report on the football program. The Football Association is in the process of installing the bleachers that were donated by the Nelson County School System. Hopefully this project will be completed within 60 days. They have also received a scoreboard from the school system. Spring Camp will be held next week for area young people. Bryan reported that their next big project is an \$8000 bid to dome the field. They will have fundraisers to complete this project possibly 2012.

Old Business

Park Sign—TLC has been contacted and hopefully will have the sign completed by early May.

Bulky Item Pickup—This has been completed and no problems occurred.

FEMA Receipts—During the March meeting, it was decided to pay \$7,760.23 toward the loan on the Fire House. After contacting Ky Area Development Districts loan Representative, we were informed that this was a bond loan that did not allow for early repayment. Jeff made a motion to move the money to the Fire Truck Fund for a future truck purchase. Jerry seconded. All voted in favor except Freddy who abstained.

Playground Mulch—Don reported that we had purchased p100 cubic yards of certified playground mulch for the kiddie playground for \$1,838.00 and has been spread on the playground.

Minutes of March 17, 2011 were approved on motion of Don and second of Jeff. **Minutes of April 7, 2011** were approved on motion of Freddy and second of Don. All voted in favor.

General Fund

March Financials and April Bills—These were approved on motion of Don and second of Jeff.

Audit Quotes—Two quotes were received. Smith and Company bid \$5500 and Robert C. Ryan bid \$4500. Neither company gave a bid for a single audit. The consensus of the Commission was to request bids for a single audit should one be needed.

Disaster Emergency Plan—Don had included this item on the agenda to learn what if any emergency plan is in place for the City of New Haven. Freddy said that we were under the Local Emergency Plan for Nelson County. However, the consensus of the Commission was form a committee to implement a plan for New Haven. Members of the committee include Freddy DeWitt, Don Cecil and Corey Holbert.

Communications—Freddy said he would like for all the Commission members to keep an open relationship with the employees.

Trolley—Keith Bartley reported that the trolley is taking up so much space in the municipal garage that materials needed for maintenance are hard to get to and most times the Trolley has to be moved in order to complete a job. Mayor Johnson said that we definitely had issues within the City regarding storage space, the trolley was valuable to the City and could be used to shuttle people from downtown to the park for park events, since parking is limited in that area. This will be discussed further later.

Budget Workshop Date—The consensus of the Commission was to hold the Budget Workshop on May 5 at 6:00 PM. Nelson County High School FFA will be here at 5:00 PM for a Presentation to the Commission.

Budget Amendment—Mayor Johnson read Ordinance No. 422 Series 2011 Amending the Budget. The first reading was approved on motion of Freddy and second of Jerry. All voted in favor.

Flood Damage Prevention Ordinance—Mayor Johnson read the second reading of Ordinance # 421 Series 2011. The second reading was approved on motion of Don and second of Freddy. Roll call voted resulted in a unanimous approval.

Water and Sewer Department—Phase C of the Sewer Rehab Project is scheduled for start as soon as the rains stop and things dry up.

Freddy reported that Tim had requested a change in work hours. Since Tim did not attend the meeting, the matter was not discussed.

Recreation Department

Don reported that several dates have been reserved for park/pavilion and Barry Hall Rental. He reported that in the future, events for benefits and use of the park by Non-Profit organizations would require a deposit for clean up and/or damage. The deposit will be refunded once the event ends and clean up meets city specifications and no damage occurs during the vent.

Larry Thompson is in the process of repairing the AC unit at Barry Hall.

Mayor Johnson reported that the dugouts drainage issue must be addressed as soon as possible. More information will be available for the next meeting.

Street Department

Jeff reported that David Howard has begun work on High Street (Kirkpatrick Heights) to attempt to alleviate the erosion in this area. However there are still issues in this area.

Mayor Johnson said that the City needed to purchase an edger to clear the sidewalks of grass that is decreasing the walk area of the sidewalks.

Executive Session—Freddy made a motion to go into executive session to discuss pending litigation. Jerry seconded. Freddy made a motion to return to regular session. Jerry seconded. All voted in favor. Mayor Johnson reported that no action was taken as a result of Executive Session.

Don made a motion to adjourn and Jeff seconded the motion. All voted in favor. Meeting adjourned at 8:35 PM.

Mayor

Clerk

**New Haven Board of Commissioners
May 18, 2011**

The following were present:

Mayor Bob Johnson
Jerry Nevitt
Corey Holbert
Christopher Cecil
Linda Mattingly

Freddy DeWitt
Don Cecil
Sara Shepherd
Keith Bartley

Jeff Rogers
Sam Johnson
Kenny Fogle
Tim Bartley

The meeting opened with the pledge to the flag.

Sam Johnson addressed the Commission regarding holding an Old Tractor Show on West Center Street June 18 from 2:00 PM to 7:00 PM. The consensus of the Commission was to proceed.

Main Street will be closed from Main and Center to the railroad crossing from May 31 thru June 3 to complete crossing repairs.

Old Business

Disaster Emergency Plan—Don reported that he had met with Freddy DeWitt concerning this issue. The New Haven Fire Department has a written plan in place with the American Red Cross to provide assistance when a disaster occurs. Don expressed a need for a shelter when a tornado occurs.

Trolley—Storage issues with the trolley were again discussed with no solution. Freddy reported that he had talked with New Haven Fire Department concerning the detachable trolley car. He reported they might be interested in taking it.

The **Minutes of the April 21, 2011 Meeting and the May 5 Special Meeting** were approved on motion of Freddy and second of Jerry.

General Administration

April Financials and May Bills were approved on motion of Don and second of Jeff.

Audit Quote--The Commissioners reviewed the quotes for three years of audits. Smith and Company bid \$4,500 for each of the next three years and Robert Ryan, CPA bid \$4,750 for each of the three years. The cost of a single audit was \$1,000 per grant (Smith & Company) per year and \$1,500 (Robert Ryan CPA). Freddy made a motion to accept Smith and Company's quote. Don seconded. All voted in favor.

Proposed Wage Increase—Don reminded the Commission that employees were entitled to a Cost of Living Increase per Ordinance 418 Series 2010. Unfortunately there was not a COLI for 2011. At the Budget Workshop Meeting May 5, 2011, it was proposed that all employees receive 31 cents per hour with the exception of the Police Chief who would receive a \$1.00 per hour increase. Lengthy discussion followed. Fred made a motion to give a wage increase of 31 cents per hour per employee. Jerry seconded. All voted in favor. The Commission agreed to meet again to put cuts in place to possibly give the Police Chief a bigger raise.

Budget Amendment—The Second Reading of Ordinance # 422, Series 2011 was approved on motion Freddy and second of Don. The roll call vote resulted in unanimous approval.

The First Reading of the 2011/2012 Budget was approved on motion of Don and second of Jerry. All voted in favor.

Water and Sewer Department

Ordinance #423 Series 2011 Water Rate Increase was approved on motion of Freddy and second of Jerry. The amount of the increase was 3%. All voted in favor.

Phase C Sewer Rehab—Tim reported that this project is a couple of weeks behind schedule due to the wet spring we have experienced. Televising the sewer line will begin soon and the slip line process. If any money remains in the project some rehab work will take place on Park Avenue. Re-paving streets will take place soon.

Water Adjustments—A customer requested an adjustment earlier this week due to a leaky hydrant. This is not allowed in the current policy. The consensus of the Commission was to leave the policy as is.

Recreation Department—Don reported that the pool will open June 4 and the Recreation leagues will start June 6.

The new Park Sign is in place at a cost of \$853.00

Discussion followed concerning damage to the pool fence. Apparently volleyball players have pulled the fence back to gain entrance to the rest rooms. Mayor Johnson suggested that Corey inform the volleyball people if this continues to happen they will be banned from the park.

Mayor Johnson reported that Brother Brad Woods wanted to use the park for some type of Vacation Bible School July 18 through July 22. More information will be forthcoming.

Street Department-Jeff reported that a resident on North Main had complained about a ditch overflowing in this area. Tim said he had contacted the state highway concerning this issue.

Christopher Cecil asked why Kentucky Railway Museum was allowed to let their property look the way it does. Mayor Johnson expressed concern about the danger of the railroad ties that are stored there.

Police Department-Corey requested permission to take the police car home. The consensus was that it was ok.

Jeff moved for adjournment and Jerry seconded. All voted in favor

Mayor Bob Johnson

City Clerk

**New Haven Board of Commissioners
Special Meeting
June 2, 2011**

The following were present:

Mayor Bob Johnson
Jerry Nevitt
Tim Bartley
Shorty Cahoe
Linda Mattingly

Freddy DeWitt
Don Cecil
Joanie Corbin
Ann Mouser

Jeff Rogers
Keith Bartley
Kenny Fogle
Guyula Johnson

The special meeting was called by Mayor Johnson for the purpose to discuss budget cuts within city operation.

The Commissioners and Mayor received information relating to rehiring a retired employee within the State Retirement System. Tim Bartley elected health insurance coverage with the Kentucky Retirement System. The city is required to reimburse the retirement system. The amount owed is \$2,502.72 through June 2011. Jeff made a motion to pay that amount and Don seconded. All voted in favor.

Information has been received from Kentucky Works relating to a training program designed to provide hands-on experience to participants seeking gainful employment. The City could utilize this program for assistance at the park. We could possibly have two people to assist with upkeep at the park this summer with no charge to the city. The consensus of the Commission was to proceed.

The clerk reported that the gas bill for the police department for May was approximately \$500. She said the City would need to double the amount budgeted for police gas. Mayor Johnson said the gas usage would have to be reined in. He suggested a daily log be utilized by Corey.

Items discussed for budget cuts included: Phone service provider, eliminating lights at the park, eliminating the trolley use, dropping insurance on the vehicles that are used periodically and cutting the Commissioner/Mayor wages.

Don moved for adjourned and Jeff seconded. All voted in favor.

Mayor

Clerk

New Haven Board of Commissioners Meeting Thursday, June 16, 2011

The following were present:

Mayor Bob Johnson
Commissioner DeWitt
Commissioner Rogers
Commissioner Cecil
Christopher Cecil

Keith Bartley
Kenny Fogle
Tim Bartley
Joanie Corbin

Commissioner Nevitt was unable to attend due to an illness.

The **Minutes of May 19, 2011 & June 2, 2011** were passed with a motion by Fred DeWitt with the following change and second by Don Cecil. Fred stated that his motion on the **Proposed wage increase** in the May 19 meeting should be as follows: Fred made a motion to give a wage increase of 31 cents per hour per employee and he wanted a committee to take a look at increasing the Police Chiefs wages.

General Administration

A motion was made by Jeff Rogers to approve the **May Financial Reports and June Bills**. The motion was second by Don Cecil.

The **Second Reading of the Budget Ordinance** was approved with a motion by Don Cecil and was followed with a second by Fred DeWitt. Fred stated that he would approve the budget, but would vote against the Tax increase in August. A roll call was taken and all voted in favor.

The commission voted to release the **Time Warner/Adelphia Performance Bond** as suggested by Linda Ain. Jeff Rogers made the motion and Don Cecil second the motion.

A motion was made by Fred DeWitt to accept the bid from **Argonaut for our liability and property insurance of \$13,380.00 and a bid of \$7564.00 for our Workers Compensation Insurance through KLC**. The motion was second by Don Cecil.

Fred DeWitt made a motion to allow Linda & Joanie to make **Electronic Transfers** to cover payroll expenses. Jeff Rogers second the motion. The mayor will be given a report each Monday showing the dollar amount of each transfer to sign off on.

Mayor Johnson reported that he met with employees of **KY Works** about the City becoming a member of their program. The program will provide the City with two employees, free of charge for a period of six months. The City will not be liable for any pay for the employees. The only requirement for the City will be that we provide a

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timesheet weekly on the employees to the office of KY Works. The goal of the program is to prepare the individuals to go back into the work force.

Water & Sewer Department

Fred DeWitt approved the Second Reading of the Water Rate Ordinance with a motion. Don Cecil made a second.

Tim Bartley gave a report on **Phase C Sewer Rehab**. He stated the following:

- *Clean up is in process.
- *Slip lining will begin on Monday and be finished within a week.
- *Blacktop is on hold temporarily.
- *Scott & Ritter will replace sidewalks on Second Street.
- *Scott & Ritter will replace the driveway at 260 St. Catherine Street.
- *After blacktopping is completed, the remaining money will be allocated to begin new projects.

Recreation Department

Don Cecil asked the Board to consider giving residents of the City Limits of New Haven a cheaper rate of renting City owned property than out of town residents. The Board expressed that they do not want to lower any rates, but would consider raising the out of town resident's rates. No decision was made.

Street Department

Joanie Corbin reported that **David Howard** would like for someone to come and talk to him regarding the issues in his subdivision. He would like to finish the project, so that the bond can be released with the financial institution.

Christopher Cecil, a resident of New Haven asked the Board to consider putting a stop to the delivery of the "**Shoppers Guide**". The guide is currently being thrown on the ground at each residence. The Board agreed that the paper is a nuisance. A letter will be sent to the KY Standard asking them what can be done to alleviate the problem.

Police Department

Mayor Johnson reported that the **Police Cruiser** was involved in an accident and was in need of repair. The vehicle will be put in the repair shop on Friday, June 17, 2011. Argonaut Insurance has been contacted and has asked for us to get an estimate to repair the vehicle.

New Haven Board of Commissioners Meeting
Thursday, June 17, 2011
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Adjournment

A motion was made by Fred DeWitt to adjourn the meeting. The motion was second by Jeff Rogers.

Mayor

City Clerk

New Haven Board of Commissioners
July 22, 2011

The following were present:

Mayor Bob Johnson
Don Cecil
Christopher Cecil
Chris Metcalf
Joanie Corbin

Freddy DeWitt
Kenny Fogle
Charlie Jackson
Keith Bartley
Linda Mattingly

Jerry Nevitt
Guyula Johnson
Judy Jackson
Tim Bartley

Mayor Johnson called the meeting to order and the Pledge to the Flag was recited.

Mayor Johnson asked Charles and Judy Jackson if they had issues to discuss. Charles said he was concerned about the Kentucky Railway Museum Property. He questioned the obstructed view on South First Street caused by the maintenance barn being so close to the street as well as employees parking their vehicles in front of the barn. Jackson said this was a safety issue. Jackson also questioned the old, dilapidated equipment that is stored beside and behind the barn. Some of the items are in such disrepair they could never possibly be used. Mayor Johnson said he would talk with Greg Mathews concerning these issues as well as contacting the Nelson County Code Enforcement Officer since the stored junk, high grass etc in this area could be classified as a nuisance. Although in the past we have not had a great deal of success dealing with code enforcement. Freddy DeWitt said he would like a response from Kentucky Railway Museum concerning these issues in writing.

Chris Metcalf addressed the commission concerning the tall grass at Kirkpatrick Height Subdivision on unsold lots. Metcalf said he had contacted Joe Cambron with no results. Mayor Johnson said that the City would be looking further into this situation concerning the legal issues related to the subdivision. Jim Lemieux will also be contacted for suggestions in this area.

Old Business

Minutes—Freddy made a motion to approve the June 16, 2011 Minutes and Don seconded. All voted favor.

Shoppers Guide—Linda was instructed to send a letter to the Kentucky Standard asking for assistance in eliminating the litter associated with these newspapers.

New Business

General Administration

June Financial and July Bills—These were approved on motion of Freddy and second of Don.

Bereavement—The Bereavement Committee made a \$500 donation to the City.

Barry Hall Clean Up—Linda said that the discussion came up last month concerning paying to have Barry Hall cleaned after Bereavements and rentals. Linda said in order to terminate this person a motion should be made to that effect. Mayor Johnson said that the decision to terminate this position has not been made. This matter was tabled.

Car Show—Sam Johnson proprietor of Short Line Diner requested permission to close Center Street from Main to First Street on July 30 for a car show. Discussion followed. The consensus of the Commission was to encourage Johnson to use Town and County Bank Parking Lot as well as West Center Street for the show. The park was offered as a second option.

Zumba Class—Melanie Rogers requested use of Barry Hall for Zumba Class on Monday and Thursday evenings. The consensus of the Commission was to offer the room to them for \$25 per evening.

Water and Sewer Department

Phase C Sewer Rehab—Tim reported that Phase C has been completed and clean up has begun. After the blacktopping that is associated with this project has been completed, money that is left could be used for Park Avenue sewer rehab. This project would be open cut rehab.

Lift Station Rehab—Tim reported that a check valve is needed at the West Center Street Lift Station. The cost of the valve is \$1469.

Recreation

Don reported that the AC at Barry Hall is down again. The repairs are in process.

The ball leagues are winding down. Rolling Fork Baptist Church has helped tremendously with the Concession Stand this summer. A plaque has been obtained for them.

Volleyball Tournament—The New Haven School Girls Basketball team has requested use of the Volleyball Court for a fundraiser. The consensus of the Commission was to proceed.

Volleyball League—The consensus of the Commission was to write a letter to Ricky DeWitt and Matt Moore requesting a meeting to discuss the league and financials.

Police Department—Corey requested permission to set a pole at the park adjacent to the pool fence to mount a camera. The Commission approved.

Freddy DeWitt reported that the Fire Department paid for the sealer that was put on the blacktop around City Hall.

Executive Session—Freddy made a motion to go into executive session to discuss pending litigation. Don seconded. Freddy made a motion to return to regular session and Don seconded. All voted in favor. Mayor Johnson reported that legal issues concerning Kirkpatrick Heights would be investigated as well as the Heating and AC issues at Barry Hall.

Freddy made a motion to adjourn and Don seconded.

Mayor

Clerk

New Haven Board of Commissioners
August 18, 2011

See attached list of those present.

The meeting was called to order and the pledge to the flag was recited.

Old Business

Zumba Class participants attended the meeting to negotiate a more favorable fee for use of Barry Hall for Zumba. Last month the Commission assessed a fee of \$25 per session. Melanie Rogers requested that the Commission reduce the fee to \$100 per month. A point mentioned was that someone (the instructor) possibly would make money by using City property at taxpayer's expense. Freddy made a motion to allow Zumba to have class on Mondays and Thursdays for a fee of \$100 per month on a three-month trial basis with a financial report being presented monthly to the Commission for review. Jerry seconded. All voted in favor.

Jamie Sizemore, publisher of the Kentucky Standard, addressed the Commission regarding the **Nelson County Shopper**. The issue of the distribution of the shopper creating litter due to the paper being left at vacant homes, lots, etc. was discussed during the last couple of meetings. Ms. Sizemore said that anyone not wishing to receive the Nelson County Shopper should call the Circulation Manager at the Kentucky Standard and asked to be taken off the distribution list. She said that the delivery person distributes the shopper guide during night hours and is not aware of vacant homes. A list of vacant homes in New Haven will be sent to the Kentucky Standard.

Volleyball League—Tabled

Kirkpatrick Heights—Tabled.

Troy Benningfield-Woodmen of the World—Troy spoke to the Commission regarding setting up a seminar in the near future to outline their available programs such as Life Insurance, IRA, Medicare Supplements, etc. Freddy suggested he use the Fire House. The seminar will be scheduled sometime in September. Troy also said if the City, Fire Department, schools etc needed flags his company would donate them.

Minutes July 21, 2011—These were approved on motion of Freddy and second of Don.

New Business

General Administration

July Financial Reports and August Bills—This was approved on motion of Don and second of Jeff.

2011 Tax Rate Ordinance—The First reading was approved on motion of Freddy and second of Jeff. The 2011 rate for real estate is .227 per \$100 valuation and .3479 per \$100 valuation for personal property. This is the compensating tax rate, which will result in the same amount of revenue as the 2010 tax rate. All voted in favor.

New Computer for CNH4—Freddy made a motion to purchase a new computer for the local cable access channel. The purchase will be made with media grant monies. Jerry seconded. All voted in favor.

Water and Sewer Department

Phase C Sewer Rehab—Tim reported the project has been completed but some money is left. A meeting will be held Monday with the HMB and the ADD district to see how much money is left and how much more sewer rehab can be done after black top work related to sewer rehab is completed.

Road to the Water Tank—The road located off 31E is in need of repair. The Mayor suggested that we check easements there to see if the road can be moved a bit before beginning repair work.

Recreation Department

Seasonal Financial Report—The Commission reviewed the report. Don suggested (for next season) that the pool needed a shaded area for patrons who bring children and grandchildren to the pool. More information (prices) will be obtained.

Street Department

Wheel Chairs of Streets—Motorized wheel chairs have become an issue with several individuals riding them on the streets. As a safety issue, Corey will be asked to address this matter.

Safe Routes to School Grant—Jeff reported that the application for this grant has been submitted for the amount of \$250,000.

Mayor Johnson reported that he and Don had met with Congressman Brett Guthrie and Senator Jimmy Higdson earlier this week. They had discussed the newly revised FEMA Flood Insurance Rate Map. Bob said that several properties have been included in the flood areas that are truly not within the flood plain. The group also discussed and viewed the Rolling Fork River that is in need of dredging, and Lyons Station Bridge that is partially blocked. Bob said that we would be investigating the possibility of applying for a CDBG Grant for a Senior Citizen building in New Haven as well as a Land and Water Conservation Grant for the Park.

Freddy reported that the City has received their report for the recent of the ISO Classification. This resulted in a Class 6 Classification again.

Don moved for adjournment and Freddy seconded. All voted in favor.

Mayor

Clerk

**New Haven Board of Commissioners
September 15, 2011**

See attached list of those present.

The meeting opened with the pledge to the flag.

Mayor Johnson presented **Brother Bruce Nichols**, pastor of Rolling Fork Baptist Church, with a plaque in appreciation for all their assistance with the Recreation Leagues this past summer.

Greg Mathews of KRM addressed the Commission regarding the Model Train Center that was damaged during the 2010 Flood. The Stafford Act-404 Permanent Mitigation guidelines allows for demolition of the building with FEMA funds. However, FEMA regulations require the entity receiving the funds to be a qualified conservation organization. The City meets these qualifications. The City would need to pass a resolution appointing Greg Mathews as Authorized Agent for the City of New Haven. Mathews then would prepare and sign the application. If the application were accepted the title to the land would go to the City. Jeff made a motion approving the resolution appointing Greg Mathews as Authorized Agent for the City of New Haven for the purpose of the 404 Permanent Mitigation applications request and processing. Don seconded the motion. All voted in favor.

Brad Noe, 5253 Design Group Architect, for New Haven Branch Library addressed the Commission requesting a waiver requiring a water vault as part of the proposed sprinkler system for the new building. Discussion followed. Freddy made a motion to deny the waiver. Don seconded. All voted in favor.

Old Business

Volleyball League, Kirkpatrick Heights, Road to the Water Tank were all tabled.

Wheel Chairs on Streets-Corey was asked to address this issue.

Minutes August 18, 2011—These were approved on motion of Don and second of Jeff.

General Fund

The August Financials and September Bills were approved on motion of Freddy and second of Jeff.

Second Reading of 2011 Tax Rate—Freddy made a motion approving Tax Rate Ordinance No. 425 Series 2011. Jeff seconded the motion. Row call resulted in a unanimous decision. See attached ordinance.

Water and Sewer Department

Phase C Rehabilitation—Final cleanup will begin in a couple of weeks. The paving that is part of the Sewer Rehab will begin soon. Nelson County Government has agreed to donate approximately \$30,000 toward the paving.

Street Department

An area resident complained about school busses not stopping or yielding when leaving school property at New Haven School. This matter will be discussed with Frank Hall for a possible resolution.

Charlie Jackson said the he was pleased with the Railway Museum's response concerning clean up issues.

Christopher Cecil asked about an abandoned manhole behind Howie's Restaurant. Tim said this issue would be addressed during Phase C cleanup.

Guyula Johnson said the park looked better than it had in years and she suggested a Community Appreciation Day at the Park for area residents and businesses. She asked that the City donate \$100 toward purchasing meat and all who come could bring a dish, drinks, etc. Don made a motion approving the \$100 expenditure and Jeff seconded. All voted in favor. The date set for the event was October 3.

Freddy moved for adjournment and Don seconded. All voted in favor.

Mayor

Clerk

New Haven Board of Commissioners
October 20, 2011

The following were present:

Mayor Bob Johnson
Jerry Nevitt
Christopher Cecil
Keith Bartley

Freddy DeWitt
Don Cecil
Joanie Corbin
Tessie Cecil

Jeff Rogers
Kenny Fogle
Tim Bartley
Linda Mattingly

The meeting was called to order and the pledge to the flag was recited.

Old Business

Library Sprinkler System—Mayor Johnson expressed his disappointment that the Library Board has made the decision to eliminate the sprinkler system from the new library. We were told during the last meeting, when the waiver for the water vault required for the sprinkler system was denied, that the sprinkler system would not be removed. A few days later an article was printed in the Kentucky Standard that said the sprinkler system has been removed from the project. Mayor Johnson then arranged a meeting October 10, with Sharon Shanks, Jeff Dickerson, Tom Isaacs, and the architect for the project. Mayor Johnson and Tim Bartley attended the meeting. The library board would not budge from their earlier decision to remove the sprinkler system. The architect admitted that he had made an error in his plans, by not checking into local requirements before bidding the project. We were told that no other entity in the state required a vault for a sprinkler system. That is not true. Bardstown requires the vault; in fact the Bardstown Library has one. Mayor Johnson said that the domestic line that was installed for this service would have to be removed. Everything should be put back as it was, at no cost to the City.

New Business

Minutes of September 15, 2011—These were approved on motion of Don and second of Jeff.

September Financials and October Bills—These were approved on motion of Freddy and second Jerry.

CDBG—The consensus of the Commission was to form a committee to pursue a Community Development Block Grant for a Senior Center in New Haven. Members of the committee are Jeff Rogers, Don Cecil, Tessie Cecil and Tim Barley.

Zumba—The original agreement that was approved for use of the building by Zumba required a monthly financial report. The Zumba coordinator will be reminded of this requirement.

Veterans Day Celebration—Mayor Johnson reported that Senator Jimmy Higdon and Representative David Floyd have agreed to attend the celebration. Don made a motion to authorize expenditures of up to \$100 for refreshments for the day. Freddy seconded. All voted in favor. Mayor Johnson reported that the Community Appreciation Luncheon on October 3 was well attended and went well.

Water and Sewer Department

Level Indicator—Tim Bartley reported that the glass-lined tank at Indian Hills will be cleaned in the near future and he would like to have a water level indicator installed at this time at a cost of \$4300. Jeff made a motion to approve this expenditure and Jerry seconded. All voted in favor.

Recreation Department

Trunk or Treat is scheduled at the park for Saturday, October 22 from 4-7.

Don reported that a counter top that has been placed over one of the sinks in the concession stand by the Bereavement Committee is possibly a safety hazard. This will be looked into.

Street Department

Street Paving Report—Tim reported that St. Catherine, 2nd Street, Depot Street and part of Henry Street will be resurfaced beginning Saturday, October 22.

Missy Ayers on Park Avenue has requested that a stop sign be installed on the road leading from the football field. The consensus of the Commission was that this should be done.

Freddy reported that the address system for Nelson County will be updated in the near future.

Police Department

Jerry reported that he had received an activity report from Corey and he will bring the reports to future meetings.

Jerry moved for adjournment and Don seconded. All voted in favor.

Mayor

Clerk

**New Haven Board of Commissioners
November 17, 2011**

The following were present:

Mayor Bob Johnson
Jerry Nevitt
Jason Strange
Keith Bartley
Linda Mattingly

Freddy DeWitt
Don Cecil
Corey Holbert
Christopher Cecil

Jeff Rogers
Kenny Fogle
Tim Bartley
Joanie Corbin

The meeting was called to order and the pledge to the flag was recited.

Audit—Jason Strange from Smith and Company performed the audit for the 2010/11 Fiscal Year. He thanked the staff for their cooperation during the audit. The issues from last year that resulted in a qualified opinion have been resolved and a clean audit was presented. Jerry commended the clerks for their work and assistance. Mayor Johnson agreed they had done a good job.

Old Business

Zumba Financial Report---The report has been received and was reviewed by the Commission. (See attachment)

Iron Horse Festival Financial Report—the Commission also reviewed this report. A profit of \$2519.82 was generated. Most of the profit will be given back to Community activities, such as the Christmas Parade, Easter Egg Hunt, Community Christmas Food Basket Program, Library Programs, and the Family Resource Center. (See attachment)

Minutes of October 20, 2011—These were approved on motion of Freddy and second of Jeff.

General Administration

October Financial and November Bills—These were approved on motion of Jeff and second of Jerry.

CDBG Report—Jeff reported that the committee had met several times. The Request For Qualifications have been advertised for the process of seeking an Architect for the proposed Senior Center. Hopefully the Committee will be ready to recommend an Architect during the December meeting.

Christmas Parade—Joanie reported that plans are coming together for this event scheduled for December 4th. We have 13 confirmed floats to date. The Nelson County

High Marching Band has agreed to attend. We have had \$1,100 donated toward this and the Santa visit that follows the parade.

Christmas Dinner for Commission and Employees—This is normally held immediately following the December meeting. Prices will be obtained from Shortline Diner and Sherwood to determine the location.

Mayor Johnson reported that we should be looking at recognizing an outstanding business in the City for 2011.

Zoning Issues—The Commission received information relating to zoning issues of Maxie Court. (See Attachment)

Water and Sewer Department

Sewer Rehab—We have \$79,000 left from the Phase C project. The consensus of the Commission was to use the money for Park Avenue sewer line replacement.

Street Department

Street Paving Report—The streets that needed paving due to sewer construction have been completed with the exception of First Street that will be paved in the spring after library construction is completed.

Kirkpatrick Heights Subdivision—Pictures have been taken of this area and Jim Lemieux came over to check the situation. Jeff and Bobby will meet with David Howard to try to have these issues settled in order to release the Letter of Credit.

Junk Vehicles on City Right-of-Way—Code Enforcement will be contacted concerning a truck parked on the city right-of-way (First Street) for several months.

Police Department—Mayor Johnson reported that the Larry Moore Lawsuit has been settled.

Freddy made a motion to go into executive session Per KRS 61.81 to discuss personnel issues. Don seconded. All voted in favor.

Don made a motion to return to regular session and Jerry seconded. All voted in favor.

Mayor Johnson reported that due to economical issues Charles Mattingly would be laid off during the winter months. Jeff made a motion to lay off Charles Mattingly during the winter months effective November 20, 2011. Don seconded. All voted in favor except Jerry who abstained.

Tim wanted to know if he could carry over his week's vacation that would not be earned until December 2, 2011. The consensus of the Commission was to allow this vacation to be carried over as a one time only. The vacation would have to be taken during 2012.

Jerry moved for adjournment and Don seconded. All voted in favor.

Mayor

Clerk

**New Haven Board of Commissioners
December 15, 2011**

The following were present:

Mayor Bob Johnson
Jerry Nevitt
Corey Holbert
Joanie Corbin
Linda Mattingly

Freddy DeWitt
Don Cecil
Tim Bartley
Connie Rollins

Jeff Rogers
Kenny Fogle
Keith Bartley
Tim McNally

The meeting was called to order and the pledge was recited.

Waste Management, Sustainability Director, Tim McNally attended the meeting to request an extension of the current contract. The changes would include a rate increase. The current monthly rate of \$8.20 would increase to \$8.61 and the fee retained by the City would increase from 25 cents to 27.5 cents. Freddy made a motion to renew the contract with an expiration date of June 30, 2013. Jeff seconded the motion. All voted in favor.

Old Business

Jeff reported there was nothing new on the Kirkpatrick Heights issue. The property owner on 401 First Street has moved the truck that was parked on the right of way several months. Nelson Code Enforcement sent the property owner a letter requesting removal of vehicle.

General Administration

Minutes of November 17, 2011—These were approved on motion of Don and second of Jerry.

The November Financials and December Bills were approved on motion Freddy and second of Jeff.

Request for Qualifications—CDBG—Jeff reported that two companies, Studio Kremer Architects and Campbell & Associates submitted Statement of Qualifications for the Senior Center. The Committee evaluated the firms with Campbell & Associates receiving a higher score based on information submitted. Jeff recommended hiring Campbell. Freddy made a motion to that effect and Jerry seconded. All voted in favor.

The clerk reported that the City received numerous compliments concerning the Annual Christmas Parade. Mayor Johnson said it was one of the best parades ever. He thanked the staff and all who worked to make the parade a success.

Water and Sewer Department

Sewer Rehab—Steve Willard had sent a report (price projection) for sewer system improvements for Park Avenue. Don made a motion to approve sewer improvements in this area. Contract C has \$79,000 left for the project. Jerry seconded. All voted in favor.

Sewer Pump Station # 2—Tim reported that a pump has burned up at this lift station. Freddy made a motion authorizing the purchase or replacement of the pump once prices are obtained. The City will request that funds from Depreciation Reserve Fund be used for the purchase or replacement. Jeff seconded. All voted in favor.

Indian Hills Water Tank—The company hired to install a Gauge and Anode Bars on this tank found damage in the roof area due to oxidation. All damaged area have been repaired in order to put the tank back in service. Tim will be working with the manufacturer to see what type of warranty or adjustment will be offered. The tank is 18 years old.

Police Department—Corey requested permission to purchase re-chargeable batteries for the City Cameras. Tim said they could be purchased at Bardstown for \$12 each but Corey said he wanted to get them at Elizabethtown at Batteries Plus \$22 each.

Jerry made a motion to adjourn and Don seconded.

Mayor

Clerk